



BRINGING THE POWER OF TOMORROW TO BUSINESS TODAY

Snap App

SOFTWARE: OnBase

EQUIPMENT: Kodak Archive Writer

SERVICE: Outsource Archival Microfilm Backup

APPLICATION: Criminal Case Files

CHALLENGE: Customer is scanning their paper documents and storing the electronic images and indices in their OnBase Document Repository. Once the paper was scanned they were then sending their hard copy documents out to be microfilmed so they would be in compliance with the State statute.

RESOLUTION: OSAM and the end-user established a secure FTP connection allowing them to transmit their digital image to OSAM. We then created an archival backup filmed image from their digital image. This provided a much higher quality filmed image, eliminated the need to ship out their paper documents and reduced the cost to create the microfilm by nearly 300%.

FUTURE APPLICATIONS: Other future applications include the creation of both 16mm and 35mm archival microfilm to satisfy compliance, reduce costs, improve quality and to ultimately be allowed to destroy the paper documents that currently take up so much space.

CONTACT LEVEL: End users, Elected Officials, Records Managers

CUSTOMER COMMENTS: Outsourcing this project to OSAM has allowed us to save a tremendous amount of money and yet meet our objectives with limited resources.